



Denver Zoo Outreach MINI CLASS POLICIES

Please Read!

Needed:

- Unloading and parking area close to program location with access for a rolling cart.
- Ground level location for presentation (or elevator access).
- Indoor location for presentation unless discussed with outreach coordinator.
- Multiple programs on the same date must remain in the same location.
- 1 large table (8 feet preferred).
- At least 1 adult representative must be present during presentation.
- The following are NOT allowed:
 - Food or drink.
 - Other animals.
 - Other activities during setup or presentation.

Other requirements:

- 30 maximum participants per program.
- Presenters will arrive 15-30 minutes prior to program to unload and setup.
- Due to the nature of live animals, Denver Zoo Outreach cannot guarantee the types of animals utilized in any program.
- Animals used in this program eat nuts; be aware of allergies

Specific program details:

- **“ANIMALS IN ART”** programs last 30 minutes and are appropriate for grades K & up. These programs do not include art instruction. Teachers must provide art instruction components prior to or during this program, as well as any materials needed for the project.
- **“CREATURE FEATURE”** programs last 30 minutes and are appropriate for grades ECE- 8.
- **“ANIMAL TALES”** programs last 30 minutes and are appropriate for grades ECE – K (ages 3 – 6)

Cancellation and reschedule policy:

Cancellations and reschedules made within two weeks from the date of the scheduled program will result in a 50% fee of the total program costs. Reschedules will be accommodated to the best of our ability. Red apple scholarship funds do not apply to any cancellation fees.

Participant policy:

If you have more than the maximum number of participants at your Denver Zoo Outreach program you will be charged for an additional program. You may request adding a program but Denver Zoo's ability to present an additional program is not guaranteed due to the availability of instructors and animals